

College for Creative Studies
Full-Time Faculty

(This form is due by May 11, 2007 to the Chair)

**Summary and Response for Continuous Improvement
2006-2007 Academic Year**

Faculty Member's Name _____

Department _____

Rank/Title _____

Year of Contract Expiration _____

Years of Completed CCS Service _____

The goal of this report:

1. Summarize your effectiveness as a department member

Include in this section examples of the ways you support the goals of your department.

2. Summarize your effectiveness as an educator

Include in this section examples of learning activity that takes place in your classroom and/or studio.

3. Summarize teaching challenges

Include in this section examples of difficulties you have experienced in the classroom and/or studio.

4. Briefly describe your creative/scholarly/professional activity

Please feel free to use an attachment to more fully describe activities and accomplishments.

5. Briefly describe your experiences as a Faculty Mentor

Include in this section examples of the way you provide educational and professional guidance to students.

6. Briefly describe your committee activity and service to the CCS community

Include in this section internal service activity and administrative duties, if applicable.

7. Summarize your goals for continuous improvement

Include in this section examples of challenges to your effectiveness as a faculty member and your plan/proposal to address these issues.

This form:

Provides you with an opportunity to succinctly address topics listed above (please feel free to attach additional pages, but use this form as a summary)

Provides an opportunity for the Department Chair's response

- 1. Effectiveness as a Department Member** - Include in this section examples of the ways you support the goals of your department.

Faculty Member's Comments

Chair's Reply

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- 2. Effectiveness as an Educator** - Include in this section examples of learning activity that takes place in your classroom and/or studio.

Faculty Member's Comments

Chair's Reply

3. Teaching Challenges

Include in this section examples of difficulties you have experienced in the classroom and/or studio.

Faculty Member's Comments

Chair's Reply

4. Creative/Scholarly/Professional Activity

Please feel free to use an attachment to more fully describe your activities and accomplishments.

Faculty Member's Comments

Chair's Reply

5. Experiences as a Faculty Mentor

Include in this section examples of the way you provide educational and professional guidance to students.

Faculty Member's Comments

Chair's Reply

6. Committee Activity and Service to the CCS Community

Include in this section examples of service and administrative duties, if applicable.

Faculty Member's Comments

Chair's Reply

7. Goals for Continuous Improvement

Include in this section examples of challenges to your effectiveness as a faculty member and your plan/proposal to address these issues.

Faculty Member's Comments

Chair's Reply

This form will be returned to you, with the Department Chair's reply. In consultation with you, a meeting will be scheduled for you to discuss this summary with the Department Chair. At this meeting, you and the Chair may sign this form acknowledging its reception.

Faculty Member's Signature/Date _____

Department Chair's Signature/Date _____