

PORTFOLIO APPROVAL FORM

COLLEGE FOR CREATIVE STUDIES
www.collegeforcreativestudies.edu

_____	_____	<input type="checkbox"/> Junior <input type="checkbox"/> Senior
Student Name (please print)	Date	<input type="checkbox"/> MFA
_____	_____	_____
Email Address	Phone Number	Department

Portfolios must be reviewed and approved by the department chair or full time faculty before the student can:

- view internships in the on-line job book
- obtain an internship for credit

Communication

The student demonstrates an ability to communicate in writing projects and critical assessment assignments. The student demonstrates an ability to communicate verbally based on an evaluation of his or her presentation to the review team.

Presentation

The quality of the presentation, including the preparation of the work, is thorough and organized.

Professionalism

The student demonstrates an understanding of his or her department as an interrelated strategic component aligned with the broader goals of an organization.

Craft

The student demonstrates an understanding of the mechanical elements of his or her department (use of software, paper traditional craft, digital craft, output devices, binding, prototype fabrication).

IMPORTANT: Faculty members should only approve portfolios that are polished and ready for submission to professional organizations.

STUDENT APPROVED

_____	_____	_____
Full Time Faculty/Chair (Print)	Initial	Date

CAREER SERVICES
careerservices@collegeforcreativestudies.edu

