I-20 Request Form
For Continuing Students

This form is to be used for continuing CCS students only if you
• Have been out of the US for more than 5 months and need a new I-20 to re-enter the US
• Need to regain F-1 status through reinstatement or travel
• Are an F-3 continuing Canadian commuter student
• Are a continuing student changing status to F-1
• Are a continuing student who will be transferring back to CCS after a short absence

Do not use this form if you are a new student.

You must go to the ISSO, 2nd Floor Administration Building to submit this request

__________________________________________
CCS Student ID Number

Name: __________________________________________________________

Family Name                                      First/Given Name

Email: __________________________________________________________

Telephone: _______________________

Major: _________________________________________________________

Date of Birth: ______________________________

Complete this section.

1. Specify the term and year you plan to resume your studies and register full time.

__________________________________________

Fall term   Winter term

Year

2. Specify the term and year you anticipate completing your program.

__________________________________________

Fall term   Winter term

Year

Important notes. Please read.
• If you have been overseas for more than 5 months or your reinstatement has been denied, you must apply for a new F-1 visa, even if it appears that your F-1 visa is valid. Your new F-1 status begins when you return regardless of how long you were in F-1 status previously. This may have an impact on your employment eligibility for practical training.
• You may enter the US no more than 30 days before the begin date indicated on the I-20. Students with a transfer pending I-20 are not subject to the 30-day rule.
• If you have been out of the country for more than 5 months, please plan for additional time to receive the I-20, apply for an F-1 visa, and enter the US before your anticipated start date.
• After gaining F status, you must meet with an ISSA at the IC for Check-In.
Checklist of required documents.

- Copy of your passport page(s) showing your picture, biographical information, and its expiration date
- Copy of both sides of your most recent I-94 card
- Copy of your current I-20 (pages 1 & 3)
- An unofficial transcript
- Financial documents which show proof of funding for one academic year and any supporting documentation that is necessary.

Optional: If you will have F-2 dependents, complete and submit the form to Add F-2 Dependents

Read the statement below, sign and date. An electronic signature is acceptable.

I certify that I have read the request form instructions and information in full, and to the best of my knowledge, the information I have provided is accurate. I understand that I will be billed for CCS health insurance (Student Assurance.) I also understand that I must report address changes within 10 days of any change in current (US) or permanent (out-of-US) address.

Signature ______________________________ Date _________________________